



Position Description

Position Title:	Business Analyst
Salary Range:	Individual Contract \$130k
Reporting Manager:	Business Analyst Chapter Lead - Rebecca Fowler
Direct Reports:	None
Home Group:	GenV

Who are we?

The Murdoch Children's Research Institute (MCRI) is home to significant scientific discoveries. We believe there is an answer, a cure or a better treatment for every childhood condition – and we're determined to find it. We are a diverse team of world-leading researchers, doctors, engineers, and hardworking professionals in corporate and scientific services from all corners of the world with one shared goal – to transform child health worldwide. Our strength lies in our partnership and co-location with The Royal Children's Hospital and the University of Melbourne – the Melbourne Children's Campus. This rare model amplifies opportunities to quickly translate research into clinical care.

At MCRI, you'll also find our subsidiary organisation, the Victorian Clinical Genetics Services (VCGS), a specialist childhood, prenatal and adult genetics service. VCGS provides an integrated genetic consultation, counselling, testing and diagnostic support service to children, adults, families and prospective parents.

Together, we share a powerful vision: re-imagine the future of child health.

What is it like to work for us?

We are committed to ensuring a positive working environment that values all backgrounds and experiences. We cultivate an inclusive culture that is underpinned by equal opportunity for all and a culture based on respect, consideration and dignity. We are also committed to developing our people and fostering an environment where learning and development is central to our staff reaching their full potential.

About the GenV Program

Generation Victoria (GenV) is a world-first initiative aiming to transform the whole of the State of Victoria into a single dynamic solutions platform, breaking down barriers in research to solve pressing questions and translating that into tangible actions that can improve the health, development and well-being of children and their parents. GenV is open to babies born in Victoria over a two year period. One of the world's largest birth cohorts, GenV will be open to all 160,000 babies born in Victoria over two full years. GenV is implementing a solution architecture that includes support for participant engagement, consent and management, data and biosample collection and storage, and a de-identified solutions hub available to researchers.

Position Overview

The Business Analyst collaborates with relevant GenV business, operations and technology stakeholders, providing business, functional and system analysis to support the successful delivery of the MCRI GenV program. They will work as part of a team, but have independent responsibility for ensuring system capability reflects business needs. The Business Analyst is results driven, will take initiative and has experience working collaboratively in an agile delivery environment.

Key Accountabilities

- Facilitating workshops with business and technology stakeholders to understand features and elicit and document associated business processes, user journeys and requirements.
- Decomposing prioritised features into EPICs and User Stories to support iterative delivery of functional capabilities.
- Documenting acceptance criteria using BDD (Behavioural Driven Development).
- Working with delivery team to ensure EPIC and User Stories are understood, are aligned with solution architecture and technical design and can be estimated.
- Supporting the delivery team to remove obstacles and identify pragmatic ways to generate outcomes.
- Working closely with business stakeholders to effectively manage changes in priority, scope and requirements.
- Performing ad-hoc analysis using a range of techniques to clarify and remove obstacles to delivery and improve delivery speed.

Attributes

- Ability to clearly articulate the business value that the feature is delivering as well as the goals and drivers.
- Working collaboratively with stakeholders across business, technical and vendor teams.
- Committing to working within a self-organising team, by demonstrating self-discipline and taking responsibility for delivering what they commit to.
- Sharing knowledge freely within the team and seeks to understand interdependencies.
- Contributing to building a positive work environment in which all members can give their best self.
- Recognising team rather than individual success.
- Treating others with respect, on a personal and professional level.
- Demonstrating the communication skills of listening, clarifying, questioning, and summarising, to build understanding.
- Seeking to understand how Agile behaviours and values contribute to delivering project outcomes and adopts them.
- Understanding the need for issues to be resolved and decisions to be made quickly because of the short time frames in Agile.
- Working in a large cross functional team with diverse backgrounds.
- Exploring new ways of working and sees change as an opportunity for innovation and continuous improvement.
- Demonstrating an appetite for experimentation, prototyping and a learn-fast/fail fast mindset.

Selection Criteria

- 5+ years BA experience including business and functional requirements elicitation and systems analysis.
- Experience in Agile and Scrum delivery teams in the role of Business Analyst.
- Demonstrated experience in stakeholder management, with the ability to collaborate with and influence key stakeholders and teams.
- Demonstrated excellent communication skills in listening, clarifying, questioning, and summarising to build shared understanding.
- Familiar with tools for User Journey mapping and business process flows.
- Curious growth mindset, open to learning and feedback.
- A driver of outcomes over outputs.
- Background in working in research or health sector preferred.

Conditions of Employment

- Working with Children & National Police Clearance (if appointed) in compliance with the Victorian Government's Child Safety Standards.
- The right to reside and work in Australia and you meeting any applicable visa conditions.

Health, Safety & Wellbeing

- We are committed to providing and maintaining a working environment which protects the health, safety and wellbeing of our people, partners and the community.
 - Employees conducting duties on behalf of MCRI are expected to meet the environment, health and wellbeing requirements and responsibilities specifically required for the role.
-

-
- We are committed to supporting children in their right to be safe and adhere to the responsibilities we have to ensure their protection and safety as per the Child Safety Standards Policy.
 - Specified positions may be subject to medical review to ensure that the inherent requirements of the role can be undertaken safely.
-

As MCRI evolves to meet its changing strategic and operational needs and objectives, so will the roles required of its employees. As such, this document is not intended to represent the position which the occupant will perform in perpetuity. This position description is intended to provide an overall view of the incumbent's role as at the date of this statement.